AIRPORT AUTHORITY OF AIRPORT DISTRICT NO. ONE

CALCASIEU PARISH, LOUISIANA
REGULAR MEETING MINUTES
September 3, 2025 – 4:00 PM
Department of Public Safety Conference Room

1. Call to Order
The regular meeting of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, was called to order at 4:00 PM on Wednesday, September 3, 2025, in the Department of Public Safety Conference Room by Mr. Hiram DuRousseau, II, President.

2. Roll Call
Present:

Mr. Chris Dickson

Mrs. Emily Parker

Also Present:

Mr. Heath Allen

Mr. Walt Jessen Jr.

Mr. Jimmy Grigus

Mrs. Amelia Hebert

3. Pledge of Allegiance
The Pledge of Allegiance was recited.

4. Approval of Minutes
Motion: It was made by Mrs. Parker, seconded by Mr. Dickson, and carried unanimously to approve the minutes of the Regular Authority Meeting held on August 13, 2025.

5. Approval of Invoices
Motion: It was moved by Mr. Dickson, seconded by Mrs. Parker, and carried unanimously to approve payment of all current invoices.

6. Resolution – Payroll and Electronic Transactions Authorization
Motion: It was made by Mr. Dickson, seconded by Mrs. Parker, and carried unanimously to adopt a resolution authorizing the airport's controller to initiate and the office manager to execute electronic employee payroll transactions (direct deposits) and other electronic transactions including ACH deposits and electronic transfers of funds between airport bank

accounts provided that a dual authorization requirement consistent with dual check signing requirements between the controller, office manager, and/or Executive Director has been satisfied.

7. Resolution – Supplemental Grant for Runway Sweeper Acquisition

Motion: It was moved by Mrs. Parker, seconded by Mr. Dickson, and carried unanimously to adopt a resolution accepting a supplemental grant from the LADOTD (10% State Aviation Trust Fund Match) for $2,298.00 for the Runway Sweeper Acquisition and further authorize the President of the Airport Authority or his designee to execute the Sponsor State agreement and all related documents.

8. PFAS Soil Testing and Legal Action

Mr. Allen reported that the presence of PFAS chemicals, related to ARFF firefighting foam, were discovered on airport property following soil testing. Mr. Allen recommended moving forward with participation in the previously discussed class action lawsuit presented by Lundy & Associates.

Motion: It was moved by Mr. Dickson, seconded by Mrs. Parker, and carried unanimously to authorize Lundy & Associates to proceed by filing a claim to join the class action lawsuit.

9. FAA Air Surveillance Radar (ASR-8) Update

Mr. Allen provided an update on the FAA Air Surveillance Radar (ASR-8) located on airport property. Originally, the FAA planned to remove the radar, but Mr. Allen reported that the FAA and the Department of Defense reached an agreement whereby the FAA will be paid by the DOD to operate and maintain the radar. The radar will no longer serve an air traffic purpose.

Mr. Allen has engaged FAA Real Estate to propose a new arrangement since LCH's current memorandum of understanding provides property free of charge only for equipment serving the airport or air traffic. With the new agreement, rent will need to be paid. Mr. Allen stated that no action is required at this time and he will continue to update the Board after further discussions with the FAA and DOD.

10. Engineer's Report

Mr. Walt Jessen, Jr. reported:

- Concrete has been poured for the Loop Road Phase I project, with another pour scheduled for tomorrow.

- Contracts for the Loop Road Phase II project have been executed, and a pre-construction meeting is being scheduled.

- Signs have been delivered for the Parking Lot Phase II project, and weather permitting, pavement markings will be completed this evening.

11. Monthly Airport Report – Executive Director Heath Allen

Mr. Allen presented the Capital Improvement Report, which will serve as a working document to keep the Board and staff informed on all capital projects.

Mr. Allen also reported that airline lease negotiations are ongoing, with hopes of completion by year-end. Updates will be provided to the Board as developments occur.

12. Executive Session

Motion: It was moved by Mr. Dickson, seconded by Mrs. Parker, and carried unanimously to enter executive session to discuss legal matters, including urgent actions related to civil disturbances or lease violations caused by or related to a tenant of the Airport, and other necessary actions to protect public safety regarding activities on or near property leased to Caddyshack Icehouse, LLC.

Motion to Exit Executive Session: It was moved by Mrs. Parker, seconded by Mr. Dickson, and carried unanimously to exit executive session.

13. Adjournment

There being no further business, it was moved by Mrs. Parker, seconded by Mr. Dickson, and carried unanimously to adjourn the meeting.

Respectfully Submitted,

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Hiram DuRousseau, II, President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 3rd day of September 2025 and approved by said Authority on the 1st day of October 2025.

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Emily Parker, Secretary